

**BERKSHIRE GARDENS TRUST**  
**(a company limited by guarantee)**

**DIRECTORS' REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**REGISTERED OFFICE**  
**23 St James Close, Pangbourne, Berkshire RG8 7AP**  
**Registered in England and Wales – Company number 6905541**

**BERKSHIRE GARDENS TRUST**  
**(a company limited by guarantee)**

**TRUSTEES' ANNUAL REPORT**  
**including Directors' Report**

The trustees have pleasure in submitting their annual report together with the accounts for the year to 31 March 2021.

**Objects of the Trust**

The company's principal activity, as established by its memorandum and articles of association, is to act as an educational charity by promoting the understanding, conservation and enhancement of the parks and gardens of Berkshire. Following the imposition of government restrictions from March 2020 as a result of the coronavirus pandemic, all planned lectures and organised garden visits for the summer of 2020 had to be cancelled. The company's annual general meeting was held by Zoom video communication on 29 September 2020. With no prospect of the easing of restrictions until the summer of 2021, the company held three monthly on-line lectures in the first quarter of 2021, for which an access fee was charged; these are accounted for as 'Events'.

The directors of the company are the trustees, who decide on all matters of policy through the committee of the trustees.

**Accumulated Fund**

The net movement in the fund for this accounting year of the company is shown on page 7 of the attached accounts. The trustees propose to utilise the fund for further activities in the continuation of the company's objects. The company does not incur any commitments that cannot be satisfied from the fund.

**Directors**

The directors who were in office during the period covered by this report were:

†Charles Elly	Bettina Kirkham (Chair)
Janet Fuller (Vice-chair)	Alison Mihail
Fiona Hope (Secretary)	Hugh Simon (Treasurer)

† Died 27 March 2021. Charles Elly was appointed a director in July 2011 and served as chairman of the trustees from October 2013 until December 2019.

As the company is limited by guarantee, no directors have any interest in shares of the company.

By Order of the Directors

*F M Hope*

Fiona Hope  
Company Secretary and Director

## **STATEMENT OF DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the income and expenditure for that period. In preparing the financial statements, the directors are required

- to select suitable accounting policies and then apply them consistently;
- to make judgements and estimates that are reasonable and prudent; and
- to prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

**INCOME & EXPENDITURE**

	<i>Note</i>	<b>£ 2021</b>	<b>£ 2020</b>
<b><u>Incoming Resources</u></b>			
Donations and Gift Aid	<i>1c</i>	<b>272.25</b>	695.95
Membership subscriptions	<i>1c</i>	<b>1,154.00</b>	1,048.00
Events		<b>540.54</b>	1,840.94
<b>Total Incoming Resources</b>		<b>1,966.79</b>	<b>3,584.89</b>
<b><u>Resources Expended</u></b>			
Promotion and website		<b>371.46</b>	834.21
Tenth anniversary celebration (net expenditure)		-	2,126.92
Publications and research		-	109.26
Insurance and memberships		<b>538.00</b>	498.50
Administration and travel		<b>83.00</b>	21.00
Events		<b>209.00</b>	1,331.55
Depreciation	<i>1d</i>	<b>155.64</b>	155.64
<b>Total Resources Expended</b>		<b>1,357.10</b>	<b>5,077.08</b>
Interest received	<i>3</i>	<b>90.25</b>	81.67
<b>Net incoming / (outgoing) resources for year</b>	<i>2</i>	<b>699.94</b>	<b>(1,410.52)</b>

The notes on pages 6 and 7 form part of these accounts.

There were no gains or losses in the year other than those disclosed above in the income and expenditure account.

The financial statements for the year are prepared on an unmodified historical cost basis.

**BERKSHIRE GARDENS TRUST**  
**(a company limited by guarantee)**

**BALANCE SHEET**  
**AS AT 31 MARCH 2021**

	<i>Note</i>	£ 2021	£ 2020
<b>TANGIBLE FIXED ASSETS</b>	5	<b>466.92</b>	622.56
<b><u>Current Assets</u></b>			
Debtors		435.32	330.18
Stock		25.24	25.24
Deposit account	3	10,000.00	10,000.00
Cash at bank	4	8,066.91	7,482.08
<b>Total Current Assets</b>		<b>18,527.47</b>	17,837.50
<b><u>Creditors</u></b>			
Amounts falling due within one year:			
Creditors		12.00	-
Accrued expenditure		-	58.75
Deferred income		651.32	770.18
<b>Total Creditors</b>		<b>663.32</b>	828.93
<b>NET CURRENT ASSETS</b>		<b>17,864.15</b>	17,008.57
<b>NET ASSETS</b>		<b>18,331.07</b>	17,631.13
<b>FUNDS</b>			
At start of year		17,631.13	19,041.65
Net incoming / (outgoing) resources for year		699.94	(1,410.52)
<b>ACCUMULATED FUND</b>	6	<b>18,331.07</b>	17,631.13

The notes on pages 6 and 7 form part of these accounts.

For the year to 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board of directors on 11 August 2021 and signed on their behalf by

*B M Kirkham* Bettina Kirkham, Chair

**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**  
**(forming part of the financial statements)**

**1. Accounting Policies**

**a) Accounting basis**

The accounts have been prepared under the historical cost convention in accordance with applicable accounting standards.

**b) Cash flow statement**

The company has elected not to prepare a Cash Flow Statement under the exemption granted to small and medium sized companies.

**c) Subscriptions and donations received**

Subscriptions are receivable for the right to be a member of the Trust; accordingly they are accounted for over the year to which they relate. Donations and Gift Aid are recognised when received by the Trust. Although not a registered charity, the Trust is treated as a charity for tax purposes under agreement of HMRC and hence is entitled to claim Gift Aid.

**d) Depreciation**

Fixed assets are depreciated at the rate of 20% of cost per annum.

**2. Net Income / (Deficit) for the Period**

This represents the net amount of receipts after provision for all outgoings during the year.

The directors receive no remuneration for their services to the company. Directors are reimbursed for some expenses necessarily incurred in furtherance of the company's objects. There are no employees and consequently there are no staff costs.

**3. Deposit Account**

	£ 2021	£ 2020
Nationwide Business 95 Day Saver	10,000.00	10,000.00
	<u>10,000.00</u>	<u>10,000.00</u>

The deposit account is a variable interest rate account on 95 days' notice at the Nationwide Building Society. During the year interest rate averaged 0.03% (2020 0.90%). Interest is recognised in the year received.

**BERKSHIRE GARDENS TRUST**  
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**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

**4. Cash Balances at Bank**

	£ 2021	£ 2020
National Westminster Bank current account	8,066.91	7,482.08
	<b>8,066.91</b>	<b>7,482.08</b>

**5. Tangible Fixed Assets**

	£ Projector and Cable Guards	£ Display Stands and Sail Flags	£ Total
<i>COST</i>			
At beginning of year	393.00	899.52	1,292.52
Purchases	-	-	-
At end of year	<b>393.00</b>	<b>899.52</b>	<b>1,292.52</b>
<i>DEPRECIATION</i>			
At beginning of year	78.60	591.36	669.96
Charge for year	78.60	77.04	155.64
At end of year	<b>157.20</b>	<b>668.40</b>	<b>825.60</b>
NET BOOK VALUE:			
At 31 March 2021	<b>235.80</b>	<b>231.12</b>	<b>466.92</b>
At 31 March 2020	314.40	308.16	622.56

**6. Accumulated Fund**

	£ 2021	£ 2020
Opening balance	17,631.13	19,041.65
Net movement in the fund for the year	699.94	(1,410.52)
	<b>18,331.07</b>	<b>17,631.13</b>